

**ON-RESERVE HOUSING
CAPACITY DEVELOPMENT FUND**

4. CAPACITY DEVELOPMENT STREAM

This financial assistance aims to support First Nations communities that aspire to improve and develop their capacities and to manage and maintain their housing stock.

The eligible project categories for housing are:

- 4.1 Governance
- 4.2 Management
- 4.3 Construction and renovation training
- 4.4 Community planning
- 4.5 Finance

Eligible recipients:

- Band Councils
- First Nations organizations

PROPOSAL (all categories)

To submit a proposal, you must:

- 1) Complete the proposal form
Proposal Form – Housing – Capacity Development Project
- 2) Include required project documents (if applicable)
- 3) Include the Band Council resolution demonstrating its support for the project
- 4) Forward your proposal to:
aadnc.qclogementhousingqc.aandc@canada.ca

A proposal may be submitted for a project in which several First Nations participate (e.g., a project presented and led by a Tribal Council to benefit community members). The amount necessary to deliver the project may exceed the maximum amount eligible per category. However, we expect such projects to produce economies of scale such that the average cost per First Nation is less than the individual maximum amount eligible.

Application period*	Duration
March 15 to August 9, 2019	21 weeks

** Projects may be submitted beyond this period. They will be kept in the regional contingency list until the end of the initiative (March 31, 2021) in the event that financial resources become available. Eligibility, selection and prioritization exercises for these projects will be conducted when additional budgets are confirmed (if applicable).*

REGIONAL PRIORITIZATION OF THE PROPOSED PROJECTS

In the context of First Nations housing reform and local needs for priority and essential tools to support planning, management and governance of housing stock, the prioritization of the proposed projects will be mainly based on the following activities (listed in no particular order):

- housing policy (update and development);
- housing stock inventory and assessment;
- preventive and corrective maintenance plan;
- housing plan (short, medium and long term).

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CATEGORIES	Description	Eligible activities (not limited to)	Maximum subsidy ¹ per category (\$)
4.1 Governance of housing	Projects that support planning and policies to help make management decisions or to facilitate First Nations self-determination and self-governance in terms of housing.	<ul style="list-style-type: none"> • Development and implementation of housing policies, for example: <ul style="list-style-type: none"> - Rental regime standards - Roles and responsibilities, including community education regarding tenant's roles and responsibilities - Procurement and competitive bidding policy (regarding housing and infrastructure) - Land tenure, maintenance management plan, etc. • Development and implementation of new or improved governance structure, including the creation of institution (for example: housing authorities, centres of excellence, service integration centres, others). 	100,000
4.2 Housing management	Projects that support skills development and training in community-level housing management that can be used for administration and daily operations	<ul style="list-style-type: none"> • Housing management training for housing administrators in the areas of: <ul style="list-style-type: none"> - Construction and renovation planning and execution - Operation of a housing maintenance program - Management of a housing stock - Management of contracts with a third-party provider - Basic accounting • Databases for housing stock inventory systems 	50,000
4.3 Housing construction and renovation training	Projects that support training and skills development regarding safe and adequate housing for occupants	<ul style="list-style-type: none"> • Housekeeping training for managers, staff and housing tenants • Training for community housing inspectors • Mould and radon: certification, education, awareness (e.g., a campaign in a school or day care, etc.) • Development and implementation of mould prevention and remediation strategies • Developing asset lifecycle maintenance plans • Reference documents and training to support compliance with building codes and energy efficiency standards 	30,000

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CATEGORIES	Description	Eligible activities (not limited to)	Maximum subsidy¹ per category (\$)
4.4 Community housing planning	Projects that help determine infrastructure and community housing capacity needs in the medium and long term	<ul style="list-style-type: none"> • Integrated community and infrastructure planning, including culturally appropriate design solutions: development of a plan indicating where housing complexes will be built and how the community infrastructure will support the new housing complexes. • Needs assessment: development of an inventory and assessment of the current housing stock needs on the reserves. • Land-use planning, including land surveying. • Development and adjustment of guidelines and building codes for safety and fire prevention. 	100,000
4.5 Housing funding	Projects that help First Nations communities and individuals access sustainable resources to meet their housing needs	<ul style="list-style-type: none"> • Identifying sources of sustainable resources to meet community infrastructure needs. • Basic financial literacy / skills development for tenants / residents / staff / leadership. 	30,000

¹The subsidy may include:

- Administration and project management costs of 7% maximum (2% administration + 5% management);
- A maximum of \$15,000, from the maximum subsidy, for eligible software costs.

IMPORTANT
<ul style="list-style-type: none"> ➤ Band Councils or First Nations organizations will be responsible for any cost overruns. ➤ Projects to be completed by March 31, 2021.